**Form 7 - Arboricultural Maintenance Operation:  
Removal of *Leucaena leucocephala* (銀合歡)**

# upon Completion of Development Project or Issuance of Certificate of Compliance

# (Note: This form is applicable to removal of *Leucaena leucocephala* (銀合歡) arising from general upkeep and routine horticultural operations only)

|  |  |  |  |
| --- | --- | --- | --- |
| Lot number: | | # | |
| Address: | | # | |
| Name of Development: | | # | |
| Name of Lot Owner / Management Office\*: | | # | |
| Submission Prepared by: | | | |
| Name of RLA / Qualified Professional\* (*in FULL*): | | # | |
| Professional Qualification: | | # | |
| Registration / Certification No.\*: | | # | |
|  | *Leucaena leucocephala* (銀合歡) with DBH ≥ 95mm to be removed | |  |
| Quantity: | | # | |
| **Part A - Tree Location Plan (scaled drawing showing lot boundary and coloured areas marked in lease):**  (*see attached information*) | | | |
| **Part B - Photographs of Trees to be Removed (2):**  (*see attached information*) | | | |
| I hereby certify that the information in this submission is true and complete. I understand that if I provide any incorrect information, a complaint may be lodge with the Landscape Architects Registration Board pursuant to the Landscape Architects Registration Ordinance (Cap. 156) or the  relevant professional organization for investigation of the alleged misconduct or negligence. | | | |
|  |  | Signature: | # |
| *(signed by the RLA with valid registration chop affixed / Qualified Professional\*)* | | | |
|  | Name of the RLA / Qualified Professional\* (*in FULL*): | | # |
|  | Registration / Certification No.\*: | | # |
|  |  | Date: | # *(dd/mm/yyyy)* |

**Notes**:

1. \*Delete where appropriate.
2. The photographs which should be in colour and imprinted with date.

*Personal Information Collection Statement*

*PLEASE READ THE FOLLOWING*

*BEFORE COMPLETING THIS FORM*

*1. The information relating to you provided in this submission, its attachments/ enclosures and documents submitted will be used by LandsD for the purposes of considering and processing your submission for arboricultural maintenance operation and for other purposes related to such submission.*

*2. Your provision of all the information in this submission, its attachments/enclosures and documents submitted is required for administering compliance with the lease conditions. Your submission will not be processed if you fail to provide all the information as requested.*

*3. The information you provided in this submission, its attachments/enclosures and any documents submitted may be disclosed to other government bureaux / departments for the purposes mentioned in paragraph 1 above. The above personal data may also be disclosed to any third party (whether individual, corporate body, members of the public or other organizations) whether in response to enquiry from members of the public, media or otherwise, or on LandsD's own accord.*

*4. You have the right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486). Such right of access incudes the right to obtain a copy of the personal data provided in this submission on payment of the applicable charge.*

*5. Enquiries on the personal data collected, including the request for access to and correction of the data, should be addressed to the Departmental Personal Data Controlling Officer of Lands Department, 20/F., North Point Government Offices, 333 Java Road, North Point, Hong Kong.*